

Lake Harriet United Methodist Preschool naeyc



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September 2018

Welcome to Lake Harriet UM Preschool

This year we celebrate **65** years of educating young children in this community and we welcome all of you to a year of learning, new experiences, and good fun! A newsletter from the Director will be posted on our website and at the Preschool at the beginning of each month. An email will be sent notifying you that the website has been updated. If you are not receiving emails from the Preschool, please be sure to let us know. Your child's teacher will also post a monthly newsletter on our website and at the Preschool. The monthly newsletters and the website are important ways we communicate with families throughout the year. Please be sure to read them carefully.

www.lakeharrietumpreschool.org

Tuition Payments

The tuition for the 2018 – 2019 school year is \$3460.00 for the shorter day session & \$5540.00 for the longer day session. Tuition statements will be sent monthly via email. Paper copies are available by request. Payments are due by the 25th of each month – September through May. Balances must be paid in full prior to the last day of school in May. Checks should be made payable to Lake Harriet UM Preschool and placed in the payment box located in the hallway between rooms 101 & 102. We also accept electronic payments which you may set up directly with your financial institution. Sorry, we do not accept credit cards.

Family Handbook

Our Family Handbook contains important information for all Preschool families. Most of the information is also available from our website. The Handbook can be downloaded from our website and copies are available in each classroom.

The Family Handbook addresses Preschool policies. These policies have been developed in accordance with our state license. They are reviewed annually by our Health Consultant and the MN Department of Human Services.

Policy areas in the Handbook include Philosophy & Goals, Program Plan, Behavior Guidance, Communication, Confidentiality, Grievances, Health & Safety, Illness, Maltreatment, Medications and Special Needs.

Please take a moment to look at the Family Handbook.

Purple School Bags

Please have your child bring his/her purple bag to Preschool each day and check it daily for important information from school. Please be sure that his/her name is on the bag. With so many purple bags they are easy to mix-up!

First Field Trip – The Children's Theater

On **Wednesday, October 3rd**, we are heading to The Children's Theater for our first field trip! We are taking the whole school at one time – **9:15am to 12:00pm**. Please see the flyer for important details.

Playground Guidelines

The children will be going outside everyday, weather permitting. Please make sure your child has the appropriate clothing each day – including tennis shoes. Please label outdoor wear with your child's name.

Our Playground Guidelines have been developed for the safety of the children using the equipment. Please help us enforce them so everyone using the playground is safe and has fun:

*Preschoolers are under the supervision of the Preschool staff until the end of the session. When you have picked up your child's preschool bag, supervision of your child becomes your responsibility. Please supervise non-preschool children at all times.

*Shoes must be worn at all times.

*Children are to slide down slides – not climb up.

*Toys should remain in their designated areas:
Sand toys in sand box
Big trucks in mulch area
Hula hoops & balls on grass

*Please do not allow children to play in the shrubs and flower gardens.

*Please take turns with the toys and equipment so everyone gets an opportunity to play.

You are welcome to use the playground before and after preschool. **We ask that you enforce the guidelines even when our staff are not present.**

Transportation Plans

It is very important that we know who is transporting your child each day. Please fill out the Transportation Plans sheet and return it to your child's teacher by September 13th. If a caregiver regularly transports your child, be sure to provide us with his/her name. Please

let us know if these plans change at any time during the year.

Drop Off and Pick Up

For the safety of the children please park in the parking lot when dropping off and picking up your child or car pool. Please only use the gate on the playground if you are walking with a stroller, do not park on 49th St. Keeping the gate closed at all times helps us prevent children from leaving the playground without an adult. Please pay close attention to children in the parking lot and never leave children or valuables in your car.

Please check in with your child's teacher in the classroom upon arrival. Children should not be in the classroom without an adult. If your child is enrolled in the 9:00am – 11:30am session, pick up is on the playground. Please immediately check in with your child's teacher and collect your child's preschool bag. If your child is enrolled in the 9:00am – 1:00pm session, pick up is in the classroom. Please wait for your child's teacher to dismiss him/her to you with their purple bag.

Thank you!

PEACE COFFEE

The Preschool has partnered with Peace Coffee for 20 years, as a major fundraiser for our school. This year, the proceeds from Peace Coffee sales will go towards our preschool scholarship program! We have sold thousands of bags of coffee and Peace Coffee generously donates back for each bag sold to our preschool! We will continue to offer Peace Coffee on a monthly basis. Your purchase supports both the Preschool and fair-trade farming. Please see the flyer for more information.

Scholastic Book Orders

Each month we will offer the opportunity to order books from Scholastic. The books available are usually well known titles at a discounted price. Your purchases help the Preschool acquire new books for our classroom libraries. Paper copies of the book

orders will be sent home monthly but ordering is also available online. Log on to www.scholastic.com/bookclubs for the current order forms. Please set up your own account using this code GJR7N. Our school's account lists Sue Jordan as teacher for all students. If you have any questions, please contact Sue in Room 104.

Family Info Boards

Please look for our Family Info Boards at the bottom of the stairs and near the payment box between Rooms 101 & 102. We post Director's newsletters there. Our license and accreditation certificate are posted there, too. We also post info about upcoming family-friendly events, early-childhood news, and community resources – anything we find that our families may want to know about. If you have something you'd like us to share, please let us know. We'll try to include it!

Date Night Hosted by SWHS Laker VB Team, Sept 14th

Looking for a night out but in need of a babysitter? Look no farther than the Southwest Volleyball Team! Laker volleyball players will host stations of games, crafts, stories, and volleyball skills for children ages 3 - 12. The evening includes a Laker scrimmage and your child will have a courtside seat!

When: **Friday, September 14nd from 5:30-8:30 p.m.** at Southwest High School in the West Gym (enter door #7, 46th & Chown Ave S)

Cost: \$20 per child, with a \$50/family maximum. E-mail now...space is limited!!

SWLakerVB@gmail.com



Have you "liked us" on facebook yet? Our page is connecting current preschool families, former preschool families and even preschool graduates with happenings at the Preschool and in our community. We welcome your comments on what kind of information you'd like to see posted. Find us at: <http://www.facebook.com/home.php#!/lakeharrietumpreschool>

Contact Us

As always, if you have any concerns, questions or comments, please share them with us. You may leave us a voice mail: 612.926.8043, use one of our email addresses:

info@lakeharrietumpreschool.org

awright@lakeharrietumpreschool.org

or talk with us at school.

Teacher Emails

Please update your address book with the following email addresses:

Room 101: Sarah Mitchell

smitchell@lakeharrietumpreschool.org

Room 102: Suzy Schubloom

sschubloom@lakeharrietumpreschool.org

Room 104: Sue Jordan

sjordan@lakeharrietumpreschool.org

Room 105: Donna Beebe

dbeebe@lakeharrietumpreschool.org

Room 106: Kay Higgins

khiggins@lakeharrietumpreschool.org

Director: Andrea Wright

awright@lakeharrietumpreschool.org